Job Description – Finance Intern

Purpose

People Intern will assist the regional FP&A Finance department with a wide range of activities related to finance report and performance variance analyses, participate in the finance accrual estimation process and P&L reporting as assigned. To identify variances and risks within the APAC region and propose action to address these.

Responsibilities

• Assist in regional analyst in preparing daily/weekly sales report
• Support forecasting process and establish financial models to facilitate information collection
• Document key financial processes
• Prepare and submit annual regional budget and four regional forecasts a year
• Analyse any sales/cost/headcount variances arising in the region
• Work with cross-functional teams to identify financial risk and recommend remediate improvement actions

Requirements

• A genuine interest in Finance Management
• Self-motivated and able to deliver work on time
• Great communication skills and strong analytical skills
• Proficiency in oral and written English and Chinese
• Proficiency in MS Office applications such as Word, Excel and PowerPoint

Internship Period

Summer 2019

Application Procedure

Please send your updated resume with cover letter to HKHR@rs-components.com. Only shortlisted candidates will be notified. Thank you for applying.